

# Capital Purchase Request

IT Purchasing FAX: (757) 459-5283

Request ID: 379

Account Code: 1520504

Requester: JACE SWENSON

Ship to: Jace Swenson  
40 Allied Drive  
Dedham, MA 02026

Facility / Department: 350 / 750

Ship via: 3 Day Guaranteed

Request Date: 02/11/2002

Budget	Qty	U/M	Part Number	Description	Unit Price	Disc.Unit Pr.	Total
Cap.	2		E3600-16	Gateway-Standard PIII-1.6Mhz Desktop per quote	\$1,266.00	\$1,266.00	\$2,532.00
02112023 7-Bay Mid-Tower Case, PIII-1.6Ghz, 256Mb, 40Gb, Floppy, CD-ROM Drive, CDRW Drive, WIN2000 Pro, 17" Monitor, 32Mb NVIDIA, MS Intellimouse, Int 10/100 Ethernet Adapter, 3Yr Limited Warranty							

X - Capital item indicator  
 All Items Budgeted  Yes  No (If No, Explain Below)  
 Capital Category \_\_\_\_\_ Budget Line Item Number \_\_\_\_\_  
 Justification For Expenditure ( ROI & IRR Required on Capital Purchases exceeding \$10K)

SUB-TOTAL	\$2,532.00
SHIPPING	\$100.00
TAX	As Applicable
TOTAL	\$2,632.00

### APPROVAL/AUTHORIZATION

Department / Service Center Approval	Information Technology / Executive Approval
<input checked="" type="checkbox"/> Requestor	<input checked="" type="checkbox"/> Chief Operating Officer (for Svc Ctr reqs over \$25K)
<input checked="" type="checkbox"/> Manager or SCVP	<input checked="" type="checkbox"/> Chief Technology Officer (all reqs)
<input checked="" type="checkbox"/> Corporate Department E/VP or MBU Lead	<input checked="" type="checkbox"/> Chief Financial Officer (reqs over \$50K)
<input checked="" type="checkbox"/> MBU Finance Lead (Svc Ctr reqs only)	<input checked="" type="checkbox"/> President (reqs over \$100K)